

OUR LADY OF MERCY PASTORAL CENTER



Rev. Frank J. O'Connell, M.Div., Pastor

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Wedding Ceremony Agreement & Contract

This Agreement, dated _____, 20____ by and between Rev. Frank J. O'Connell

(Hereinafter called the Officiant) and _____ (bride)
and

_____ (groom), hereinafter

called the Couple) agree as follows:

1. The Officiant shall perform a marriage ceremony for the Couple on the _____
day of _____, 20____ at _____ (time of day) and at
_____ (facility) located at
_____.

2. The Officiant warrants that he is a professional Officiant; recognized as a legally ordained minister; fully qualified to officiate at weddings in the State of OHIO, Kentucky, INDIANA , ARKANSAS. A wedding in any other destination certification will be applied for.

3. The Officiant will provide the ceremony for the fee of \$400.00 under the terms of this agreement and payment is due 3 weeks before the service. A non-refundable deposit of \$100.00 is due at the time of booking to reserve your ceremony date at our initial meeting. The ceremony date will not be reserved until the deposit has been received.

4. The Officiant will consult with the Couple by e-mail, telephone or* in person for approximately an hour to allow them to prepare or choose their custom service. **Officiant has sample services available for the Couple or the Couple may choose to modify the samples, create their ceremony (with or without a Mass). The Officiant reserves the right to decline any service that he is not comfortable performing, at which time a refund of 50% of the deposit will be made to the Couple.

5. The Officiant shall arrive at the wedding location approximately 60 minutes prior to the time of the scheduled service.

a. Officiant is prepared to dress in the manner that allows him to present a dignified image in keeping with the character of the rite of matrimony. Officiant has vestments that are worn for the wedding ceremony.

b. The wedding ceremony includes travel within 100 miles of Akron OH.

*** In person consultation will be conducted within 30 miles of Akron OH.**

****The deposit is required prior to any consultation.**

c. Attendance at pre and post wedding activities for blessings and prayer (i.e., reception) are dependent upon the availability of the Officiant.

6. In the event that the scheduled Officiant is unable to perform the Couple's wedding ceremony due to illness, hospitalization, accident, transportation breakdown or other unforeseeable causes, he will make every attempt to notify the Couple and arrange for another ordained minister licensed and qualified to perform weddings in the State. In such an event that no substitute is available, all monies paid by the Couple to the Officiant will be returned and the Couple hereby agrees that the Officiant will not be held liable for any damages (including punitive) due to the non-performance of the ceremony or function.

7. The Couple gives permission to the Officiant to use their likeness in any photographs, videos or other media for marketing purposes unless specific requests are made by the couple. In consideration for these services, the Couple agrees as follows:

1. The Couple understands that they must obtain a valid marriage license from the appropriate jurisdiction for which the ceremony will be performed and shall provide such valid marriage license to the Officiant to review and execute at the rehearsal or prior to the ceremony. The Officiant cannot and will not perform a marriage ceremony without receiving the appropriate valid marriage license prior to the ceremony.

2. Upon presenting a valid marriage license to the Officiant, the Couple will sign the official marriage certificate (if indicated). The responsibility of filing this certificate with the county clerk's office is solely that of the Officiant. The Officiant is legally obligated to return the completed license to the County Clerk's office where the License was obtained by the Couple within 30 days of the wedding ceremony, by certified mail.

3. This agreement is valid for the wedding service for the place and date stated. Any change to time, place or date must be agreed to in advance by the Officiant and will be subject to additional fees. Any change greater than 90 days; \$100.00 additional fee will be assessed. The Couple realizes that the Officiant performs other ceremonies for other Couples and that change in time can create a serious conflict in the Officiant's schedule. If the Couple changes the time or date of the scheduled ceremony without the Officiant's consent, the Officiant reserves the right to cancel the performance of the ceremony and shall in no way be held responsible or liable in any manner for such non-performance. All collected fees and deposits shall not be reimbursed.

4. The Couple agrees to pay the Officiant the ceremony performance fee of \$_____ as listed above plus any additional agreed upon services or additional travel expenses not listed. To reserve the date, a non-refundable deposit of \$100.00 shall be remitted with this agreement if not already paid. The remaining balance is due (21 days) prior to the ceremony.

6. The Couple accepts responsibility for purchasing items needed to perform the ceremony (unity candles, sand, roses, props of any kind) unless previously stated.

This contract and any attachments constitute the entire agreement between the parties and may not be modified except in writing signed by both parties. No other representatives or promises have been made except those that are set out in this agreement. If any part of this agreement is adjudged to be invalid, illegal, or unenforceable, the remaining parts shall not be affected and shall remain in full force and effect.

IN WITNESS HERE, the undersigned have executed this Wedding Ceremony Agreement as of the date stated above.

Date: _____ Date: _____

Bride: _____ Groom: _____

Address: _____ Address: _____

City: _____ City: _____

State/Zip: _____ State/Zip: _____

Phone: _____ Phone: _____

Rev. Frank J. O'Connell, M.Div., Pastor
Officiant

FOR OFFICIANT'S USE ONLY

Officiant Fee \$ _____

Travel (over 100 miles) \$ _____

TOTAL \$ _____

Deposit \$ _____

Balance Due \$ _____ (3 weeks prior to celebration)